

The Devonshire Hill Nursery & Primary School

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Wednesday 4th May 2016

Dear Parents/Carers,

Communication with ParentMail

Since April the school has been using ParentMail to communicate with parents/carers. Unlike the previous system, which only allowed for short text messages, the new system will allow us to send all letters directly to your smart-phone or email account.

For the system to be effective, as many parents as possible should register and download the app. *Once you have downloaded the free app, you will receive instant notifications of any letters sent out, just as you would with other applications such as Facebook or WhatsApp.*

Please click on the link from the registration text/email and follow the verification process. You will be asked to enter some details, answer a security question to verify who you are and to set a password for your account. Once registered, you will receive a further message containing instructions for downloading the free ParentMail app.

ParentMail is registered with the Information Commissioner and guarantees that all information you provide will be kept private and will not be passed on to any other organisation.

Please complete and return the slip below as soon as possible so that we can check your details and ensure that you are receiving important notifications from the school about your child.

If you have any queries about the system or have any difficulties with the registration process please speak to a member of the office staff.

Yours sincerely,

Gary Wong
School Business Manager

Communication with ParentMail - Registration details

My child's name is _____ in _____ class.

My email address is: _____

My mobile phone number is: _____

Parent/Carer's name: _____ Relationship to child: _____

Parent/Carer's signature: _____ Date: _____

